COUNTY GOVERNMENT OF KILIFI



Website: www.kilifi.go.ke
P.o. Box 519
Website: www.kilifi.go.ke
When replying please quote:

Kilifi, Kenya
Date: 9th May,2016.

PREQUALIFICATION DOCUMENT OF SUPPLIERS OF GOODS, SERVICE AND WORKS FOR THE FINANCIAL YEAR 2016/2017

COUNTY GOVERNMENT OF KILIFI P.O BOX 519 KILIFI

CATEGORY NO. APPLIED FOR	KC//2016-2017
DESCRIPTION	

(COMMON FORM)

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1.0 Pre-qualification Instructions

1.1 Introduction

The County Government of Kilifi would like to invite interested candidates who must qualify by meeting the set of criteria as provided by the procuring entity to perform the contract of supply and delivery or provision of goods and services

1.2 Objective

The main objective of this part is to supply and deliver assorted items and also provide services under relevant tenders in the County Government of Kilifi as and when required for the years 2016-2017

1.3Invitation of Pre-qualification

Suppliers registered with Registrar of Companies under the Law of Kenya in respective merchandise or services are invited to submit their **PRE- QUALIFICATION** documents to the **County Secretary, Kilifi County** so that they may be pre-qualified for submission of <u>Tenders/Quotations</u>.

Tender Documents are available from the website link listed in the newspaper. A single application is required per category. Those willing to be considered for pre- qualification in more than one category should submit separate applications per category.

Experience

Prospective suppliers and contractors must have carried out successful supply and delivery of similar items/services to Government institutions of similar size and complexity. Potential suppliers/contractors must demonstrate the willingness and commitment to meet the prequalification criteria.

1.4pre-qualification Document

This document includes questionnaire forms and documents required for prospective suppliers.

1.5In order to be considered for pre-qualification prospective supplier must submit all the information herein requested.

1.6 Submission and Receipt of Pre-qualification Documents

One copy of the completed prequalification data and other requested information shall be submitted to reach: -

Applicants shall submit the completed pre-qualification documents in plain sealed envelopes clearly marked with the relevant **category number** and description only and addressed to:

THE COUNTY SECRETARY COUNTY GOVERNMENT OF KILIFI P.O.BOX 519-80108, KILIFI

Completed pre-qualification documents should be deposited in the Tender Box located at the office of the Deputy Governor on or before 30th May, 2016 at 10.30 am. Tenders will be opened immediately thereafter in the presence of the Bidders or their representatives who choose to attend at the County Treasury Hall.

1.7 Questions arising from documents

Questions that may arise from the pre-qualification documents should be directed to the County Secretary, Kilifi County whose address is given in paragraph 1.6

1.8 Invitation to Tenders/Quotations

Bidding documents (Tender/Quotations) will be made available only to those bidders whose qualifications are accepted by the County Government of Kilifi after scoring 50 points and above soon after the completion of the prequalification process.

2.0 Brief Contract Regulations/Guidelines

2.1 Taxes on Imported Materials

The supplier will have to pay custom duty and VAT as applicable for all imported materials to be supplied unless the item(s) is /are donor funded.

2.2 Custom Clearance

The contractors shall be responsible for custom clearance of their imported goods and materials.

2.3 Contract Price

The contract shall be of unit price type or cumulative of computed unit price and quantities required. Quantities may increase or decrease as determined by demand and on the authority of the client's accounting officer or tender committee.

2.4 Payments

All local purchase shall be on credit of a minimum of thirty (30) days or as it may be stipulated in the contract Agreement.

2.5 Overseas Purchase

All overseas purchase shall be by Irrevocable Letter of Credit (ILC) or as it may be stipulated in the Contract Agreement.

3.0Pre-qualification data instructions

3.1Pre-qualification data Forms

3.1.1The attached questionnaire PQ-1, PQ-2, PQ-3, PQ-4, PQ-4, PQ-6,PQ-7 and PQ-8 are to be completed by prospective supplier/contractors who wish to be pre-qualified for submission of tender for the **Specified**

Category

3.1.2 The pre-qualification application forms which are not filled out completely and submitted in the prescribed manner may not be considered. All the documents that form part of the proposal must be written in the English language and in ink.

3.2 Qualification

- 3.2.1 It is understood and agreed that the pre-qualification data on prospective bidders is to be used by Government in determining, according to its sole judgment and discretion, the qualifications of prospective bidder to perform in respect to the tender lot as described by the client.
- 3.2.2 Prospective bidders will not be considered qualified unless in the judgment of Government they possess capability, experience, qualified personnel available and suitability of equipment

and net current assets or working capital sufficient to satisfactory execute the contract for goods/services or works.

3.3 Essential criteria for Pre-qualification

3.3.1 (a) Experience; prospective bidder shall have at least 3 years'

Experience in the supply of goods, services and allied items. In case of potential supplier/contractor he should show competence, willingness and capacity to service the contract.

(b) Prospective supplier requires special experience and capability to organize, supply and delivery of items, or services on short notice.

3.3.3 Personnel

The names and pertinent information and the CV of the key personnel for individual or group to execute the contract must be indicated in form PQ3.

3.3.4 Special consideration will be given to the financial resources

available as working capital, taking into account the amount of uncompleted orders on contract and now is progress data on form PQ-4. However, potential bidders should provide evidence of financial capacity to executive contract.

3.3.5 Past Performance

Past performance will be given due consideration in pre-qualifying bidders. Letters of reference from past customers should be included in form PQ-5where applicable. Examples are the final completion certificates and copies of delivery notes.

3.4 Statement

Application must include a sworn statement form PQ-6 by the tenderer ensuring the accuracy of the information given.

3.5 Withdrawal of pre-qualification

Should condition arise between the time is pre-qualified to bid and the bid opening date which in the opinion of the client/Government could substantially change the performance and qualification of the bidder or his ability to perform such as but not limited to bankruptcy, change in ownership or new commitments. The Government reserves the right to reject the tender from such a bidder even though he was initially pre-qualified.

3.6 Outlined supply and delivery procedures

The pre-qualified applicant should also submit a brief statement of supply and services delivery methods and procedures he plans to use to execute the contract from **PQ-2**.

3.7 Pre-qualification Criteria

Required information

Scor	e	Form Type	Point
1.	Registration Documentation	PQ-1	8
2.	Pre-qualification Data	PQ-2	5
3.	Supervisory Personnel	PQ-3	5
4.	Financial Position	PQ-4	20
5.	Past experience	PQ-5	15
6.	Sworn Statement	PQ-6	10
7.	Confidential Questionnaire	PQ-7	18
8.	Litigation History	PQ-8	9
9.	KRA Tax Compliance Certificate		10
	TOTAL		100

3.7 Qualification Mark

The Qualification Mark is **50 points** and over.

Form PQ - Pre-qualification documentation

All firms must provide:

- a) Copies of Certificate of Registration
- b) Copy of V.A.T Registration Certificate
- c) Copies of Pin Certificate of Firm/Company/Individual
- d) List of ongoing Contracts/Projects (goods/services)
- e) Bank references
- f) Registration certificates with relevant institutions
- g) Proof of registration Certificate under the procurement preference and reservation

Form PQ 2

Pre-qualification data

1. Category No
tem Identification
Legal Name of Firm.
Post Office Address
Street and Address
City/Town
CountryTelephone No
Person to contact
2. Organization & Business Information

Management Personnel.
Director
Secretary
General Manager
Finance Manager
Others
Partnership (if applicable)
3. Business founded or incorporated
4. Under present management since
6.Bank reference and address.
7. Bonding Company reference and address.
8. Enclose copy of the organization chart of the firm indicating the main fields of activities.
Form PQ-3 Supervisory personnel
Name
Age
Academic Qualification.
Length of service with contractor or supplier position held.
Construction Supplying or services experience
a) Name of project.
b) Character and nature of project
c) Contract value
d) Location of project.
e) Period of project.
f) Title and responsibility in project.
g) Other
Proposal Technical Personnel a)
b)
c)
d)

e).	 																									
ſ).																										
g).																										

8 **Form PQ-4**

Financial position

Attach a copy of firm's two recent certified financial statements giving summary of quick assets and current liabilities/or any other financial support.

Form PQ-5
Past experience Names of at three (3) applicant's clients in the last two years.
ivalles of at time (3) applicant's chefits in the last two years.
1.(i) Name of client (Organization). (ii)Address of Client (Organization).
(iii)Name of contact person at the client (Organization)
(v)Value of contract.
2.Name of 2nd client (Organization) (i)Name of client (Organization)
(ii)Address of Client (Organization)
(iv)Telephone No. of Client. (v)Value of contract.
(vi)Duration of contract (Date)
3.Name of 3rd client (Organization (i)Name of client (Organization)
(ii)Address of Client (Organization). (iii)Name of contact person at the client (Organization).
(iv)Telephone No. of Client.
(v)Value of contract.
(vi)Duration of contract (Date)

9 **Form PQ-6**

Sworn statement

Having studied the pre-qualification information for the above project we/I hereby state:

- 1. The information furnished in our application is accurate to the best of our knowledge.
- 2. That in case of being pre-qualified we acknowledge that this grants us the right to participate in due time in the submission of a tender or quotation on the basis of provision in the tender or quotation documents to follow.
- 3. When the call for Tender/Quotations is issued the legal technical or financial conditions or the contractual capacity of the firm changes, we come ourselves to inform you and acknowledge your right to review the pre- qualification made.
 - 4. We enclose all the required documents and information required for the pre-qualification evaluation.

evaluation.
Date
Applicant's Name
Represented by
Signature
(Full name and designation of the person signing and stamp or seal) 10
Form PQ-7
Confidential business questionnaire
You are requested to give the particulars indicted in part 1 and either part 2(a) 2(b) or 2(c) whichever applies in your type of business.
You are advised that it is a serious offence to give false information on this Form.
Part 1 – General:
Business Name
Location of Business premises.
Plot NoStreet/Road
Postal Address
Are you an agent of the Kenya National Trading Corporation? YES/NO

	ress (compulsory)		• • • • • • • • • • • • • • • • • • • •	••••••	•••••	
Your name Nationality.	in full	Country	of origin	Ci	tizenship	
Part 2(b) –	Partnership: -					
	Nationality	•		Shares		
3						
Private or F State the no	ominal and issued	capital of the				
	e details of all dire					
2 3 4	Nationality Ci					
	Signatu				Notamolization	
Registration		ider Citizenshi	p Details W	nemer by Birth,	inaturalization (Ί
Form PQ-8 Litigation						
	ontractor/Supplier					

Contractors/Supplier should provide information on any history litigation or arbitration resulting from contracts executed in the last five years or currently under execution.

Year	Name of client cause of litigation and matter in Dispute

Disputed Amount (current value Kshs. Equivalent)

FORM PQ 9
SUPPLY AND DELIVERY OF STATIONERY

NO	ITEM DESCRIPTION	UNIT	UNIT PRICE (KSH)
1.	CalculatorCasio-AX12VW	NO.	
2.	CalculatorFX95/FX100Scientific	NO.	
3.	CalculatorFX82Scientific	NO.	
4.	Cellotape121/2x321/2meters	NO.	
5.	Clipbulldoglarge7.5cm width	PKT	
6.	Clipbulldogmedium6.3cmwidth	PKT	
7.	Clipbulldogsmall5cmwidth	PKT	
8.	Computerpaper11x14.570gm	PERBOX	
9.	Computerpaper11x14.570gmplain	PERBOX	
10.	Computerpaper11x14.570gm(musical)	PERBOX	
11.	Computerpaper9.5x1160gmplainpart	PERBOX	
12.	Computerpaper9.5x1170gmplainpart	PERBOX	
13.	Printercartrid gecano nink jet BCI-3BK	NO.	

14.	PrintercartridgeforHP1220inkjet	NO.
15.	Printercartridge for HP690 inkjet	NO.
16.	Printercartridge for HPLaserJet5P	NO.
	Computer printer cartridge No: 0715A (for HP NO.	
17	LaserJet)	NO.
18.	Counter Books–3Q(Kartasi)	NO.
19.	Counter Books–4Q(Kartasi)	NO.
20.	Counter Books–5Q(Kartasi)	NO.
21.	Counter Books–6Q(Kartasi)	NO.
22.	Diskettes(Sony)	NO.
23.	Documents wallets-Manilla	NO.
24.	Documents wallets-PVC	NO.
25.	Documents wallets-My clear bag	NO.
26.	Duplicating papers–A4Kasuku65gm	REAMS
27.	Duplicating papers–F/SKasuku65gm	REAMS
28.	ElectrictypingribbonOlivettiET112	NO.
29.	ElectrictypingribbonOlivettiET115	NO.
30.	Electric typing ribbon IBM	NO.
31.	EnvelopesManila-C7/6	PKT
32.	Envelopes Manila–DL	PKT
33.	EnvelopesManila-C5	PKT
34.	EnvelopesManila-C4	PKT
35.	EnvelopesManila-C3	PKT
36.	Exercise books(small)48pgs	NO.
37.	Exercise books(small)96pgs	NO.
38.	Eraser pencil	NO.
39.	FastenerAcco.No.1731/2cmpronge	PKT
40.	FastenerAcco.No.27x51/2cmpronge	PKT
41.	Faxpapertherman30mmx210mm	BOX
42.	Felt pen	NO.
43.	Marker pen	PKT
44.	Firebox/scaplarge1"x1"withguard	NO.
45.	Firebox/scaps mall ring pattern	NO.
46.	File manila buff	NO.
47.	File spring Manilla	NO.
48.	Glue60mgs	BTL
49.	Glue90gms	BTL
50.	Glue 160 gms	BTL
51.	Hardcovernotebooks-A5Kartasi	NO.
52.	Hardcovernotebooks-A6Kartasi	NO.
53.	Hardcovernotebooks-A6Kasuku	NO.
	HP Computer Laserjet 1100(computer printer	
54	cartridge)	NO.
55.	Ink duplicating Black(gestetner)	TUBE

56.	Ink duplicating Black(Pelican)	TUBE
57.	Ink duplicating Black(Roneo)	TUBE
58.	Ink powder blue/black	NO.
59.	Manila paper	NO.
60.	Office pins	BOX
61.	Paperclips	BOX
62.	Papercarbonpencilb1ue25x20cms	PKT
63.	Paper carbon pencil blue typewriter light weight 25 x	PKT
	20cms	
64.	Paper carbon pencil blue typewriter light weight 29.7 x21c	PKT
65.	Paper carbon pencil blue typewriter light weight black	PKT
66.	Passitnotepad3"x3"	NO.
67.	Pen ballpoint-blue(pktof50pcs)	PKT
68.	Pen ballpoint–green(pktof50pcs)	PKT
69.	Pen ball point-red(pktof50pcs)	PKT
	Photocopier toner for Nashua Tee Model:3906A NO	
70	(4L,4ML,/5L)	
70 71.	PhotocopiertonerforNashuaTeeModel:8112/3114	NO.
71. 72.	Photocopying toner Xerox Toner for Work Centre Pro	NO.
12.	412,Fax center F12, Work Center 312 & Work Center	NO.
	M15/M151	
73.	Photocopyingpaper A4	REAM
74.	PhotocopierTonerKyoceraTK410	NO.
75.	PrintertonerNo:Q5949A	NO.
76.	PrintertonnerHPLaserJetP1005	NO.
77.	PrintertonnerHPLaserJetP2014(53A)	NO.
78.	PrintertonnerHPLaserJet1300	NO.
79.	PrintertonnerHPLaserJetP1020	NO.
80.	PrinterinkcatridgesHP15	NO.
81.	PrintertonnerHPLaserJet051A	NO.
82.	PrintertonnerHPLaserJet05A	NO.
83.	Punch paper small(all metal)adjustable	NO.
84.	Rollpaperaddingmachine5.6cm	ROLL
85.	Rollpaperaddingmachine8.7cm	ROLL
86.	Sealing wax superior box often	BOX
87.	Stamps pad	NO.
88.	Stamps pad ink(Pelican)	NO.
89.	Staplingmachinesemsonrobustsizeno.50	NO.
90.	StaplepinsNo.24/6	BOX
91.	StaplepinsNo.56	BOX
92.	Staple pins H/Duty	BOX
93.	Stencil F/scapGestetnerNo62	QUIRES
94.	Typewriter ribbon easy strike(correctable cassette)	ROLL

95.	Typewriter ribbone asystrike (liftofftape)	ROLL
96.	Viewfoils6mm	NO.
97.	Viewfoils8mm	NO.
98.	Viewfoils10mm	NO.
99.	Viewfoils12mm	NO.
100.	Clip Boards	NO.
101.	Documents wallets	NO.
102.	FlashDisc2GB	NO.
103.	FlashDisc1GB	NO.
104.	Visitors Book(medium size)	NO.
105.	Maskingtape3'	NO.
106.	Maskingtape1'	NO.
107.	Maskingtape ¹ / ₄	NO.
108.	RubberB80	NO.
109.	RubberB40	NO.
110.	Fulscap Kasuku	REAM

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KILIFI INVITATION FOR PRE-QUALIFICATION

The County Government of Kilifi invites applications from interested and eligible suppliers, service providers, consultants and contractors for the supply and delivery of goods, works and services to the County Government of Kilifi for the years 2016-2017 in the following categories:

CATEGORY A: GOODS

CATEGORY	ITEM DESCRIPTION	PREFERENCE
KC/01/2016-2017	Supply and delivery of Office Stationery	Reserved Groups
KC/02/2016-2017	Supply and delivery of Tyres, Tubes and Batteries	Citizen Contractors
KC/03/2016-2017	Supply of Fuel, Grease and Oil	Citizen Contractors
	Supply of and delivery of Building and General	
KC/04/2016-2017	Hardware Materials	Reserved Groups
	Supply and delivery of Staff Uniforms and	
KC/05/2016-2017	Promotional Materials and sports kits	Citizen Contractors
	Supply and delivery of Office Furniture Fittings	
KC/06/2016-2017	and Equipment	Citizen Contractors
KC/07/2016-2017	Supply and delivery of Vaccines	Citizen Contractors
	Supply and delivery of Computers, Laptops and	
KC/08/2016-2017	Computer Accessories	Reserve Groups
	Supply, delivery and maintenance of	
KC/09/2016-2017	Communication equipment	Reserved Groups
KC/10/2016-2017	Supply and delivery of Cleaning Materials	Reserved Groups
	Supply and delivery of Cold chain equipment, spare	
KC/11/2016-2017	parts and maintenance	Citizen Contractors
	Supply and delivery of food stuff (hard cereals,	
KC/12/2016-2017	fruits and vegetables) and other	Citizen Contractors
	special nutrition commodities	
	Supply and delivery of Audio and Videography	
KC/13/2016-2017	equipment and other Accessories	Citizen Contractors
	Supply and delivery of Fire Proof Cabinets and	
KC/14/2016-2017	Paper Shredders	Citizen Contractors
	Supply and delivery of house hold sanitary items	
KC/15/2016-2017	(including kitchen appliances)	Reserved Groups
KC/16/2016-2017	Supply and delivery of fire Fighting Equipment	Citizen Contractors
KC/17/2016-2017	Supply and delivery of Tree Seedlings	Reserved Groups
KC/18/2016-2017	Supply and delivery of Scratch and Calling Cards	Reserved Groups

	Supply, delivery and Installation of Power		ĺ
KC/19/2016-2017	Generators	Citizen Contractors	
	Supply and Delivery of Medical Plants, Equipment		
KC/20/2016-2017	And Accessories	Citizen Contractors	
KC/21/2016-2017	Supply and delivery of bedding and Linen	Citizen Contractors	
	Supply and Delivery of Wood Fuel and Cooking		
KC/22/2016-2017	Gas	Citizen Contractors	
	Supply and Delivery of Farm Input, Herbicides		
KC/23/2016-2017	And Insecticides	Citizen Contractors	
KC/24/2016-2017	Supply and delivery of Newspapers and Periodicals	Reserved Groups	
	Supply and delivery of Tonners, Ribbons And		
KC/25/2016-2017	Cartridges	Reserved Groups	
KC/26/2016-2017	Supply, delivery and maintenance of Air-conditions	Citizen Contractors	
	Supply and delivery of Meat, Chicken, Fish and		
KC/27/2016-2017	Fresh Milk	Citizen Contractors	
	Supply and Delivery of Non-Pharmaceuticals and		
KC/28/2016-2017	Dressing Materials	Citizen Contractors	
	Supply and Delivery Lab Reagents Plus Glass		
KC/29/2016-2017	Wares and Chemicals	Citizen Contractors	
	Supply and Delivery of Laboratory, Dental, X-		
KC/30/2016-2017	ray and Medical Related equipment	Citizen Contractors	
KC/31/2016-2017	Supply and Delivery of Pharmaceuticals	Citizen Contractors	
	Supply and Delivery of Medical, Chemicals and		
KC/32/2016-2017	Industrial Gasses	Citizen Contractors	
KC/33/2016-2017	Installation and support for CCTV Security System	Citizen Contractors	

CATEGORY B: SERVICES

CATEGORY	ITEM DESCRIPTION	PREFERENCE
KC/34/2016-2017	Provision of Legal Services	Citizen Contractors
KC/35/2016-2017	Provision of Insurance Services	Citizen Contractors
	Servicing of Motor Vehicles, Motor Cycles And	
KC/36/2016-2017	Plants	Citizen Contractors
	Maintenance of Sewerage and Storm Water system,	
KC/37/2016-2017	Emptying and Cleaning of Soak	Reserved Groups
	Pits, Septic Tanks and Pit Latrines/ Provision of	
	sludge/ waste oil collection	
KC/38/2016-2017	Provision of Estate Agency	Citizen Contractors
	Provision of Various Consultancy Services (indicate	
KC/39/2016-2017	area of specialty)	Citizen Contractors
	Maintenance and Servicing of Computers, Laptops,	
KC/40/2016-2017	Photocopiers and Fax Machines	Reserved Groups
KC/41/2016-2017	Provision Of Staff Medical Cover	Underwriters
	Provision of Publicity, Photography and Video	
KC/42/2016-2017	Services	Citizen Contractors

KC/43/2016-2017	Provision of Printing and Publishing Services	Citizen Contractors
KC/44/2016-2017	Provision of car hire and general Transport Services	Citizen Contractors
KC/45/2016-2017	Provision of Air- Ticketing and Air Travel Services	Citizen Contractors
KC/46/2016-2017	Provision of Fumigation and Pest Control	Reserved Groups
	Provision of Outside Catering and Hotel	
KC/47/2016-2017	Accommodation services	Citizen Contractors
	Provision of ICT Consultancy Services, Software	
KC/48/2016/2017	Development and Support Services	Reserved Group
	(Maintenance services for Local Area Network)	
KC/49/2016/2017	Hire of heavy machinery (Graders and wheel loaders)	Citizen Contractors
KC/50/2016/2017	Provision of Garbage Collection Services	Citizen Contractors
	Provision of Environmental Impact Assessment and	
KC/51/2016/2017	Audit Services	Citizen Contractors
	Provision of Land Surveying and Other Related	
KC/52/2016/2017	Services	Citizen Contractors
KC/53/2016/2017	Provision of Office and Compound Cleaning Services	Reserved Groups
	Provision of Consultancy Services (Financial &	
KC/54/2016/2017	Audit services)	Citizen Contractors
KC/55/2016/2017	Provision of security guards	Citizen Contractors
KC/56/2016-2017	Maintenance and repair of Office Furniture	Reserved Group
	Servicing and Maintenance of Hospital Equipment	
KC/57/2016-2017	and Plants	Citizen Contractors
KC/64/2016-2017	Provision of Events Management Services	Reserved Group

TEGORY C: WORKS

CATEGORY	ITEM DESCRIPTION	PREFERENCE
	Contractors for Road Works, Bridges and Foot	
KC/58/2016-2017	Bridges	Citizen Contractors
KC/59/2016-2017	U	Citizen Contractors
	Contractors for Refurbishment and Repair of	
KC/60/201-2017	Government Houses	Citizen Contractors
KC/61/2016-2017	Contractors for Borehole Drilling	Citizen Contractors
KC/62/2016-2017	Contractors for water works	Citizen Contractors
KC/63/2016-2017	Electrical Installation contractors	Citizen Contractors

Interested candidates may inspect and download the Pre-qualification Documents by visiting the County Government of Kilifi Website www.kilifi.go.ke. Check under tenders. Completed pre-qualification documents in plain sealed envelopes clearly marked with the relevant **category number** and description only should be addressed to:

THE COUNTY SECRETARY COUNTY GOVERNMENT OF KILIFI P.O.BOX 519-80108,

KILIFI

Completed Tender documents should be deposited in the Tender Box located at the Office of the County Treasure building on or before 30th May, 2016 at 10.30 am. Pre-qualification documents will be opened immediately thereafter in the presence of the Bidders or their representatives who choose to attend at the County Treasure Hall .

Tender Documents may also be obtained **FREE OF CHARGE** from the website link listed above or alternatively from the Cashier's office located at the County Treasury ground floor at a non-refundable fee of KSH. 1000 between 9.00am to 5.00pm. A single application is required per category. Those willing to be considered for pre-qualification in more than one category should submit separate applications per category.

KIETI K. KIGEN Head, Supply Chain Management Services For: County Secretary